



NOTICE OF CITY COUNCIL'S REGULAR MEETING

**THE STATE OF TEXAS §
COUNTY OF WILLACY COUNTY**

TO ALL PERSONS INTERESTED:

NOTICE IS HEREBY GIVEN in accordance with V.T.C.A. Government Code, Chapter 551, that the City Commission of the City of Lyford, Texas, will meet, in person, in a **Regular Meeting** to be held at **6:30 p.m., Tuesday, 12th day of November, 2024**, at the City Commissioner's Meeting Room at 13550 Main Avenue, Lyford, Tx. the following subjects to be considered.

Dated this the 8th day of November, 2024.

City of Lyford

Jose G. Solis

Jose G. Solis, Mayor

The City Council of the City of LYFORD reserves the right to adjourn into executive session at any time during this meeting to discuss any matters listed in the agenda that are eligible to be discussed in executive session, as authorized by Texas Government Code Sections 551.071 (Consultation with an attorney), 551.072 (Deliberations about Real Property), and 551.074 (Personnel Matters).

THIS MEETING IS ACCESSIBLE TO THE DISABLED. IF YOU NEED AN INTERPRETER OR SPECIAL ASSISTANCE, CALL 956-347-3512 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING.

I, Elisa Rosas, hereby certify that the above agenda is publicly posted on/or before 5:00 p.m. on this 8th day of November, 2024.

Elisa Rosas

Elisa Rosas, City Secretary

CITY OF LYFORD

REGULAR CITY MEETING

November 12, 2024, at 6:30 p.m.

**LYFORD CITY HALL
13550 MAIN AVENUE
LYFORD, TX 78569**

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the city commission will convene in such executive or closed session whether or not such item is posted as an executive session item at any time during the meeting when authorized by the provisions of the Texas Open Meetings Act.

A G E N D A

I. Meeting Called to Order

II. Pledge of Allegiance

III. Roll Call:

_____ Mayor Jose G. Solis

_____ Commissioner Michael Sanchez

_____ Mayor Pro-Tem Pablo Morales

_____ Commissioner Albert Cavazos

_____ Commissioner Letty De la Paz

_____ Commissioner Lucio Esparza

IV. Visitors: A person intending to address the governing may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 3 minutes when addressing the Board regarding agenda item.

V. Approval of Minutes: August 19, 2024-Special Meeting
August 26, 2024-Special Meeting
September 9, 2024-Regular Meeting
October 15, 2024-Special Meeting
October 28, 2024-Special Meeting

VI. Monthly Reports: Mayor Jose G. Solis
City Secretary Elisa Rosas

- A) Fire Department
- B) Municipal Court
- C) Police Department
- D) Public Works Department
- E) Water / Wastewater Departments

VII. Regular Agenda:

- (A) Consider, discuss, and authorize the City of Lyford to solicit requests for proposals (RFP) for Administrative Services and requests for qualifications (RFQ) for Engineering Services for management and Implementation services for the Texas General Land Office (GLO) Disaster Recovery Resilience Program.**
- (B) Approve Pay Application #1 to Go Underground in the amount of \$82,800, payable from the Downtown Revitalization. Contract # TxCDBG-TDA Grant No. CDM 22-0133.**
- (C) Approve Invoice #10216 in the amount of \$4,391.10 for contract # TxCDBG-TDA Grant No. CDM 22-0133. Payable from Local matching funds.**
- (D) Approve invoice from G&S Directional Drilling for the waterline project-Section 2 in the amount of \$59,112.00**
- (E) Discussion and appropriate action to approve street repairs.**
- (F) Approve Resolution designating authorized signatories for contractual and financial documents pertaining, to the Community Development Block Grant mitigation Resilient Communities Program, through the General Land Office. Contract # 23-160-026-E502**
- (G) Discussion and approve the sale/auction of the one 2000 Spartan Fire Truck; Approve minimum bid.**
- (H) Discussion and Approve proposals from WPI on the generators located at 13670 Broadway in the amount of \$5,672.66; 7885 Simo Road Drainage in the amount of \$5,130.42**
- (I) To approve all expenses for the Christmas Parade. Payable from the Festivity Funds.**
- (J) To approve travel and training for city employees and officials.**
- (K) Discussion and approval authorizing City Secretary to enter contract with an auctioneer. Commission fees can be negotiated with auctioneer.**
- (L) Approve utility billing adjustments through October 31st**
- (M) Discussion and appropriate action to approve monthly bills and grant payments, if any.**

VIII. Closed Session in accordance with the Texas Government Code 551:

EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION REGARDING REAL PROPERTY), SECTION 551.074 (PERSONNEL MATTERS) AND SECTION 551.087 (ECONOMIC DEVELOPMENT)

- A) Gilbert Vela, Public Works Director**
- B) Armin Martinez-Chief of Police**
- C) EDC Land Acquisition**
- D) Consultation with Attorney**

VI.Reconvene: Into Regular Session and consider action, if necessary, on any item(s) discussed in closed session.

X. Adjournment.

CITY OF LYFORD

Addendum to the Agenda for

CITY COMMISSIONERS REGULAR MEETING

NOVEMBER 12, 2024

6:30 p.m.

**LYFORD CITY HALL
13550 MAIN AVENUE
LYFORD, TX 78569**

A G E N D A

I. GENERAL FUNCTION

1. Review and take action to approve the Resolution providing funds from the City of Lyford General Fund to go toward the construction of the Lyford Resiliency Center funded by TDHCA CDBG-CV.
2. Review and approve the American Rescues Plan (APR-TX-21-001)- GrantWorks Milestone and Invoice #6 for \$7,040.00

II. ADJOURNMENT.

City of Lyford

Resolution

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF LFYORD, TX, COMMITTING LOCAL FUNDS TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CDBG CARES OR CDBG-CV) COMMUNITY RESILIENCY PROGRAM (CRP) CONTRACT NUMBER 70800001005

WHEREAS, the City of Lyford, TX, shall utilize CDBG-CV grant funds for the construction of a new public facility, known as the Lyford Resiliency Center, which is designed to prevent, prepare for, and respond to pandemics as related to the COVID-19 or any of its variants as well as mitigation for all future pandemics; and

WHEREAS, the lowest bid for the project as well as all associated project costs, exceed the budgeted amount of funds available for construction as evidenced by Amended Exhibit D, Project Budget (attached); and

WHEREAS, to construct the project given the amount of TDHCA grant funds available, it is in the best interest of the health and safety of the citizens of the City of Lyford to commit to provide non-CDBG local funds from the City of Lyford General Fund;

NOW, THEREFORE, BE IT RESOLVED:

That the City of Lyford shall contribute unrestricted local funds in the amount of \$50,017.31 for the construction and completion of CDBG-CV Contract Number 70800001005. These funds will be an unencumbered contribution to the project by the City of Lyford.

PASSED AND APPROVED ON _____, 2024.

Jose G. Solis, Mayor

ATTEST

Elisa Rosas, City Secretary

PROJECT FINANCIAL RESOURCES (to not available to transportation)	PROJECT CLASSIFICATION		EXHIBIT D (AMENDED)		ANNUAL TOTALS
	CDBG-CY Construction	INDP-CDBG-CY (City of Lyberle) Building Services	CDBG-CY NEW FUNDING AMOUNT	INDP-CDBG-CY (City of Lyberle) NEW FUNDING amount	
I FY 2020 CDGB-CY Program					
A Acquisition					
B Demolition/ Clearance					
C Site Improvements					
D Rehabilitation (New Construction)					
E New Construction					
Construction Contingency (10% max)			4,023,200.00		
G Architect/Engineer Fees			175,000.00		
Contractor's fee (5% max)			206,004.93	7,995.07	
Soil Testing				21,887.00	
Bid Advertisement Cost				4,000.00	
Printing					
Other Professional Fees: Appraisal, ADA, etc.				6,000.00	
Soil Testing					
Construction Contingencies (Del. Work/over)				6,335.24	
Other Pre-Construction or Construction					
Permit Costs					
Other Project Costs				4,000.00	
TOTAL PROJECT FUNDING			4,408,304.93	\$56,017.31	

Change Order 1 \$

132,500.00

City of Lyford

P.O. Box 310 • 13550 Main Street
Lyford, Texas 78569
Phone: (956) 347-3512 • Fax (956) 347-5434
cityoflyford@lyfordtx.us

"Simply Exceptional"

November 4, 2024

Texas Department of Community Affairs
Community Affairs Division
221 E. 11th Street
Austin, TX. 78701

Attn: Raul Salazar, MPH
CBDG-CV Manager
TX Community Resiliency Program (CRP)

Dear Mr. Salazar:

The City of Lyford is respectfully requesting a 12-month contract extension to December 31, 2025 for the Texas Department of Housing and Community Affairs FY 2020 Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act ("CDBG CARES" or CDBG-CV") Contract No. 70800001005. The current contract term is December 20, 2022 through December 20, 2024.

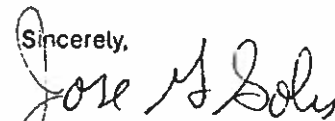
The amendment request is for an extension of the original contract end date, December 20, 2024, as well as a final project budget adjustment. The reason for the extension request is that bids were opened for the project three times, with the first two bid openings considerably exceeding the funds available to construct the project. All bids were rejected, and the project architect redesigned the building following each bid opening, reducing the size and scope of the project. The low bid in the third bid opening on July 31, 2024, was still above the project funds available but through Contract Change Order #1, brought it to a more financially manageable project that the City can afford.

The first bid opening was held on September 14, 2023. The redesign, review, approval and rebidding two more times took up almost a year of the TDHCA two-year contract period.

Attached you will find the final Exhibit D (Amended) and the Exhibit A, with proposed, amended project milestones.

If you should have any questions or need additional information, please let me know.

Sincerely,



Jose G. Solis, Mayor
City of Lyford

"This institution is an equal opportunity provider and employer"

GrantWorks

2201 Northland Drive, Austin, Texas 78756
 Office: (512) 420-0303 | Fax: (512) 420-0302

ARPA INVOICE

Invoice No.	06
ARPA Contract No.	ARP-TX-21-001
Invoice/Service Date	11-04-2024

Client:

City of Lyford

Attention: Elisa Rosas ; Jaime Faz ; Lydia Moreno (Assistant City Secretary ; City Secretary ; Director of Finance)

13550 Main Avenue, Lyford, Texas 78569

ID	ARPA Administrative Services	Contract Amount	Previously Completed	Completed This Invoice	Completed to Date	Percent Complete
1. Administrative Services Milestones						
1	Project Selection Completed - List of projects created and assigned preliminary budgets.	\$6,600.00	\$6,600.00		\$6,600.00	15%
2. Administrative Services Milestones						
2	Policies/Procedures and/or Implementation Strategy Established - Policy & Procedures documentation (where appropriate), procurement documents, documentation supporting eligibility of each expense/project.	\$7,040.00	\$7,040.00		\$7,040.00	16%
3. Administrative Services Milestones						
3	25% of Allocated Funds Expended	\$7,040.00	\$7,040.00		\$7,040.00	16%
4. Administrative Services Milestones						
4	50% of Allocated Funds Expended	\$7,040.00	\$7,040.00		\$7,040.00	16%
5. Administrative Services Milestones						
5	75% of Allocated Funds Expended	\$7,040.00	\$7,040.00		\$7,040.00	16%
6. Administrative Services Milestones						
6	All Allocated Funds Expended	\$7,040.00		\$7,040.00	\$7,040.00	16%
7. Administrative Services Milestones						
7	Transfer of All Close-Out Documents - All reports filed with TDEM/USDT, all docs and records transferred. Closeout meeting complete.	\$2,200.00			\$0.00	0%
Total		\$44,000.00	\$34,760.00	\$7,040.00	\$41,800.00	

Invoice Summary

Total Contract Amount	\$44,000.00
Amount Previously Invoiced	\$34,760.00
Amount Due This Invoice	\$7,040.00
Remaining Balance	\$9,240.00

Thank you for your business!

Please remit payment by check to GrantWorks, Inc. at the address above.