

CITY COMMISSIONERS' MEETING

REGULAR MEETING

December 13, 2021

CALL TO ORDER

Mayor Salinas called meeting to order at 6:35 p.m., on December 13, 2021, in the Lyford City Hall meeting room; public called in thru Zoom.

ATTENDANCE

The following members were present:

Mayor	Rick Salinas
Mayor Pro-tem	Pablo Morales
Commissioner	Tony Chavez
Commissioner	Albert Cavazos
Commissioner	Avelardo Mireles
Commissioner	Maria Luisa Gonzales

STAFF PRESENT

Lydia Moreno	Benito Estrada
Gerald Cantu	Armin Martinez

AUDIENCE

Allen Essex	Albert Ramirez
Olivia Curry	Rudy M.
Isaac Huacuja	Rick Hoffman
Paula Rodriguez	

APPROVAL OF MINUTES

Commissioner Morales made the motion to approve the Minutes of the Regular Meeting on November 8, 2021; and Special Meeting on November 22, 2021. Commissioner Cavazos seconded. All approved and motion carried.

APPROVAL OF AGENDA

Commissioner Cavazos made the motion to approve the Agenda for the Regular Meeting on December 13, 2021. Commissioner Chavez seconded. All approved and motion carried.

MONTHLY REPORTS

1. Mayor Salinas presented his monthly activity report.
2. Lyford Municipal Court monthly activity report was submitted.
3. Lyford Police Department monthly activity report was submitted.

4. Lyford Fire Department monthly activity report was submitted.
5. Public Works Supervisor monthly activity report was submitted.
6. Secretary's monthly financial reports were submitted.

**GENERAL
FUNCTION**

7. Community Resiliency Program (CRP): Commissioner Chavez made the motion to approve the Administration/Professional Services contract between the City of Lyford and Langford Community Management Services. Commissioner Cavazos seconded. All approved and motion carried.
8. Community Resiliency Program (CRP): Commissioner Cavazos made the motion to approve the Architectural/Engineering Services contract between the City of Lyford and Milnet Architectural Services. Commissioner Mireles seconded. All approved and motion carried.
9. TxCDBG #7220279 El Toro Lift Station #7 Rehabilitation:
 1. Commissioner Chavez made the motion to accept the construction bid tabulations and award a contract to the lowest responsive, responsible bidder RGV Industrial Machine Shop & Pumps in the amount of \$178,540.00 base bid for the El Toro Lift Station rehabilitation project, TxCDBG #7220279. Commissioner Gonzales seconded. All approved and motion carried.
 2. Commissioner Chavez made the motion to request approval from the Texas Department of Agriculture for use of the excess TxCDBG funds allocated for construction activities on the El Toro Lift Station rehabilitation project toward the purchase of a by-pass pump for the lift station in the event one or both additive alternatives to the bid are not accepted. Commissioner Mireles seconded. All approved and motion carried.
 3. Commissioner Chavez made the motion to commit the City of Lyford funds in the amount of \$7,314.00 to construct the El Toro Lift Station Project, as bid, including both additive alternatives, in the event that the Texas Department of Agriculture does not approve the request for the purchase of a by-pass pump for the lift station. Commissioner Cavazos seconded. All approved and motion carried.
 4. Paula Rodriguez with Langford Community Management Services, Inc., presented the new HUD/Section 3 requirements.

10. Commissioner Cavazos made the motion to approve Resolution to support and approve the Texas Term Sheet in its entirety. Commissioner Chavez seconded. All approved and motion carried.
11. Commissioner Chavez made the motion to proceed to solicit a Memorandum of Understanding between the City of Lyford and the City of Raymondville for Animal Control. Commissioner Gonzales seconded. All approved and motion carried.
12. Commissioner Cavazos made the motion to approve the paving bid from Diamond 8 Industries in the amount of \$49,999.00 for 2nd Street between Business 77 and Gulf Avenue. No other bids were submitted. Commissioner Mireles seconded. All approved and motion carried.
13. Mayor discussed to rectify the order of election to follow the General Law staggered terms by appointment. Deadline to take action is January 10, 2021 before the Order of Election. To be placed on the next agenda 12/27/2021.
14. Mayor advised that to abandon city right-of-ways needs to be done one at a time.
15. Commissioner Cavazos made the motion to keep the basketball court closed because of the vandalism. Will use the Police Department to open and close. Commissioner Mireles seconded. All approved and motion carried.
16. Commissioner Cavazos made the motion to approve to set aside "Premium Pay" funds in the amount of \$8,000.00 for the police department with the Cares Act-American Rescue Plan monies. Commissioner Gonzales seconded. All approved and motion carried.
17. Commissioner Chavez made the motion to accept the bid for the (2) Tahoe's from Jerry Galindo in the amount of \$800.00 each=\$1,600.00. Commissioner Cavazos seconded. All approved and motion carried.
18. Commissioner Morales made the motion to hold a Vaccine Clinic on December 15, 2021 hosted by Torres Pharmacy at the Sports Complex from 1pm to 7pm. Commissioner Gonzales seconded. All approved and motion carried.
19. Commissioner Gonzales made the motion to approve to hold Market Days on Saturday, December 18, 2021 at the Sports

Complex. Commissioner Chavez seconded. All approved and motion carried.

20. Commissioner Cavazos made the motion to solicit to contract out the water and sewer taps as needed. Commissioner Mireles seconded. All approved and motion carried.

21. Commissioner Chavez made the motion to move forward and advertise for a Water Distribution/Wastewater Technician III. Commissioner Cavazos seconded. All approved and motion carried.

22. Commissioner Chavez made the motion to table the purchase of items needed for the water treatment plant as requested by Antonio Carrillo. Will need the name of the vendors with quotes. Commissioner Cavazos seconded. All approved and motion carried.

23. No utility billing adjustments presented for the month of November.

24. Commissioner Cavazos made the motion to approve the monthly bills and any grant payments. Commissioner Gonzales seconded. All approved and motion carried.

CLOSED SESSION

Closed Session from 8:00 pm to 8:16 pm

25. Commissioner Gonzales made the motion to accept resignation from Joe Cabrera effective 12/16/2021. Commissioner Mireles seconded. All approved and motion carried.

26. Commissioner Chavez made the motion to accept the resignation of city secretary Lydia Moreno effective 12/31/2021. Commissioner Morales seconded. All approved and motion carried.

ADJOURNMENT

Commissioner Cavazos made the motion to adjourn. Commissioner Mireles seconded. All approved and meeting adjourned at 8:25 pm.

City Secretary

Mayor Rick Salinas