

CITY COMMISSIONERS' MEETING

SPECIAL MEETING

November 22, 2021

CALL TO ORDER

Mayor Salinas called meeting to order at 6:30 p.m., on November 22, 2021, in the Lyford City Hall meeting room.

ATTENDANCE

The following members were present:

Mayor	Rick Salinas
Commissioner	Tony Chavez
Commissioner	Albert Cavazos
Commissioner	Avelardo Mireles
Commissioner	Maria Luisa Gonzales (zoom)

Absent member: Mayor Pro-tem	Pablo Morales
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STAFF PRESENT

Lydia Moreno	Benito Estrada
Miguel Ochoa	Richard Hoffman

AUDIENCE

Allen Essex	Paula Rodriguez
Alfonso Gonzalez	

GENERAL FUNCTION

1. Commissioner Cavazos made the motion to procure requests for proposals for administrative services and requests for qualifications for engineering services related to the Community Development Block Grant-2019 DR-4454 Lower Rio Grande Valley grant program administered by the Texas General Land Office. Commissioner Mireles seconded. All approved and motion carried.
2. Commissioner Cavazos made the motion to approve Ordinance No. 21-11-22 requiring property owners to clean and maintain curbs and gutters along their property; prohibiting the dumping into storm drains of any debris, dirt, trash, garbage or any other matter which may cause restrictions in the storm drain system of the City of Lyford; providing for a penalty; and providing for an effective date. Commissioner Mireles seconded. All approved and motion carried.

3. Commissioner Cavazos made the motion to approve to amend Weedy Lot Ordinance No. 08-08-11. Commissioner Chavez seconded. All approved and motion carried.
4. Commissioner Chavez made the motion to approve the Time Clock Policy & Procedures for All Employees. Commissioner Mireles seconded. All approved and motion carried. (All employees including salary employees for the exception of the Police Chief have been using a time clock).
5. *Commissioner Cavazos made the motion to award Administrative Services to Langford Community Management Services and Engineering Services to Milnet Architectural. Commissioner Chavez seconded.*
Commissioner Cavazos made the motion to rescind his motion. Commissioner Mireles seconded. All approved and motion carried.

Commissioner Cavazos made the motion to approve the scores for Administration Services: Langford Community Management Services-585 pts; and GrantWorks Consultants-525.5 pts. For Engineering/Architectural Services: PCE Engineers-448 pts; Marcia Appia Engineers-446 pts; Guzman & Munoz Engineers-438; and Milnet Architectural-481 pts.

Commissioner Cavazos made the motion to award the Administrative Services to Langford Community Management Services and award the Engineering/Architectural Services to Milnet Architectural. Commissioner Chavez seconded. All approved and motion carried.

6. Commissioner Mireles made the motion to request the donation of a 2-Acre Tract from the Economic Development Corporation-B for the Texas Community Resiliency Program. Commissioner Cavazos seconded. All approved and motion carried.
7. Commissioner Cavazos made the motion to table the street paving project. Commissioner Mireles seconded. All approved and motion carried.
8. Commissioner Chavez made the motion to approve the proposal from Moody Brothers for the meter(s) calibrations in the amount of \$2,675.00. Commissioner Mireles seconded. All approved and motion carried.
9. Commissioner Chavez made the motion to hold Market Days on December 18, 2021 at the Sports Complex. Commissioner Cavazos seconded. All approved and motion carried.

10. Commissioner Cavazos made the motion to approve the purchase of 200 Tshirts for the Xmas Festival. Commissioner Mireles seconded. All approved and motion carried.
11. Commissioner Chavez made the motion to close City Hall for two hours for the Annual Employee Appreciation Dinner on December 10, 2021 (12pm–2pm). Commissioner Cavazos seconded. All approved and motion carried.

**CLOSED
SESSION**

Closed Session from 7:00 pm to 7:55 pm

12. Commissioner Gonzales made the motion to hire Chastity Marcy Romo full time as General Office Clerk III @ \$9.50 per hours; no insurance. Commissioner Cavazos seconded. All approved and motion carried.
13. Commissioner Mireles made the motion to rehire Rene Orlando Quiroga as temporary Water/Wastewater Technician I @ \$8.00 per hour; no insurance. Commissioner Cavazos seconded. All approved and motion carried.
14. Commissioner Cavazos made the motion to reassign Lupita Hernandez as Assistant City Secretary with an increase in pay from \$10.20/hour to \$27,767 salary (\$533.98/weekly salary); effective in the event city secretary turns in her resignation. Commissioner Chavez seconded. All approved and motion carried.
15. Commissioner Chavez made the motion to reassign Benito Estrada as Interim City Secretary with an increase in pay from \$34,944 to \$40,000 (\$769.23/weekly salary); effective in the event Mrs. Moreno turns in her resignation. Commissioner Cavazos seconded. All approved and motion carried.

ADJOURNMENT

Commissioner Cavazos made the motion to adjourn. Commissioner Mireles seconded. All approved and meeting adjourned at 8:00 pm.

City Secretary

Mayor Rick Salinas