

CITY COMMISSIONERS' MEETING

REGULAR MEETING

December 10, 2018

CALL TO ORDER

Mayor Pro-tem Tony Chavez called meeting to order at 6:30 p.m., on December 10, 2018, in the Lyford City Hall meeting room.

ATTENDANCE

The following members were present:

Mayor Pro-tem	Tony Chavez
Commissioner	Albert Cavazos
Commissioner	Rick Salinas
Commissioner	Maggie Quilantan
Commissioner	Pablo Morales

Absent member:
Mayor Jose G. Solis

STAFF PRESENT

Lydia Moreno	Benito Estrada
Joe Cabrera	Andres Maldonado
Gerald Cantu	Ben Vera

AUDIENCE

Alfonso Gonzalez	Frank Gudino
Henry Anderson	Imelda Flores
Letty Flores	Allen Essex
Meagan R. Guerrero	Gilbert Vela

APPROVAL OF AGENDA

Commissioner Morales made the motion to approve the Agenda for the Regular Meeting on December 10, 2018. Commissioner Quilantan seconded. All approved and Motion carried.

APPROVAL OF MINUTES

Commissioner Cavazos made the motion to approve the Minutes of the Regular Meeting on November 13, 2018; and Special Meeting on November 30, 2018. Commissioner Quilantan seconded. All approved and motion carried.

**PUBLIC
AUDIENCE**

Meagan R. Guerrero: presentation of Community & Economic Development Program.

VISITORS

1. Imelda Flores: Commissioner Morales made the motion to approve an adjustment for sewer; waive late charge; and allow a payment plan. Commissioner Cavazos seconded. All approved and motion carried.
2. Juan Figueroa: request to keep (5) chickens inside property; property is 1 acre; willing to pay for permit; city to measure property 200 ft from middle of the road. No action taken.
3. Adan Garcia: Commissioner Salinas made the motion to allow a temporary building permit using the city's right-of-way for portable pens. Commissioner Quilantan seconded. All approved and motion carried.
4. Frank Gudino: GIS demonstration.

**GENERAL
FUNCTION**

5. Commissioner Salinas made the motion to approve the final application #2 in the amount of \$5,256.25. Commissioner Morales seconded. All approved and motion carried.

Commissioner Morales made the motion to approve the Certificate of Completion dated 11/21/2018. Commissioner Cavazos seconded. All approved and motion carried.

Alfonso Gonzalez recommends the city mark the clean outs with cement; bill property owner for damages; or let the property owner know the clean outs are there.

6. Commissioner Salinas made the motion to approve the Wholesale Water Supply Contract between North Alamo Water Supply Corporation and the City of Lyford. Commissioner Morales seconded. All approved and motion carried.
7. Commissioner Morales made the motion to approve to vote for (8) members to the Texas Coalition for Affordable Power (TCAP)

Board of Directors for the 2019-2020 term of office. Commissioner Cavazos seconded. All approved and motion carried.

8. Commissioner Quilantan made the motion to approve to install speed bumps on Delfina and Dario Avenue in Alto Bonito. Commissioner Cavazos seconded. All approved and motion carried.
9. The approval to give the Animal Control Officer authority to issue citations was tabled until he is sworn in.
10. Commissioner Morales made the motion to approve the amendment to the Purchase Order Policy increasing the amount from \$500 to \$1,000. Commissioner Cavazos seconded. All approved and motion carried.
11. Commissioner Morales made the motion to approve the training for Commissioner Salinas on January 11, 2019 in San Antonio for TML "Newly Elected Officials" at a cost of \$733.20. Commissioner Cavazos seconded. All approved and motion carried.
12. Commissioner Morales made the motion to table to install lights around the warehouse (barn) until Mr. Cabrera goes back and writes the specs to each interested vendor. Commissioner Cavazos seconded. All approved and motion carried.
13. Commissioner Salinas made the motion to approve the purchase of police uniforms in the amount of \$989.75 from Envy Designs payable from the Drug Seizure Fund. Commissioner Quilantan seconded. All approved and motion carried.
14. Commissioner Salinas made the motion to approve the purchase of (4) tires for the police department from Discount Tire in the amount of \$759.88. Commissioner Morales seconded. All approved and motion carried.
15. **Commissioner Salinas excused himself from discussion of the purchase of a vehicle for the police department from Cardenas Ford.** Commissioner Chavez made the motion to authorize Chief Maldonado to seek another bid and inquire about financing for a new 2018 Ford F150. Commissioner Cavazos seconded. All approved and motion carried.

16. Commissioner Morales made the motion to approve to have the annual employee appreciation dinner on Friday, December 21, 2018 at 7 pm payable from the Festivity Fund. Commissioner Quilantan seconded. All approved and motion carried.
17. Commissioner Salinas made the motion to amend the Employee Personnel Polices to extend Probationary Period from six (6) months to one (1) year effective January 1, 2019. Also discussed the compensation of overtime by salary employees and funeral leave, but no action was taken. Commissioner Cavazos seconded. All approved and motion carried.
18. Commissioner Morales made the motion to approve the utility billing adjustments through 11/30/2018. Commissioner Quilantan seconded. All approved and motion carried.
19. Commissioner Morales made the motion to approve the monthly bills including any grant payment requests. Commissioner Cavazos seconded. All approved and motion carried.

Commissioner Morales made the motion to move Close Session item before the monthly reports. Commissioner Cavazos seconded. All approved and motion carried.

CLOSED SESSION

Closed Session from 8:45 pm to 8:50 pm

20. Commissioner Salinas made the motion to appoint Nora Lisa Zepeda as a full time permanent peace officer effective 12/11/2018 with salary of \$14.00/hour. Commissioner Cavazos seconded. All approved and motion carried.

MONTHLY REPORTS

21. Lyford Municipal Court monthly activity report submitted.
22. Lyford Police Department monthly activity report presented.
23. Lyford Volunteer Fire Department monthly activity report.
24. Public Works Supervisor monthly activity report presented.

25. Secretary's monthly financial reports presented.

ADJOURNMENT

Commissioner Cavazos made the motion to adjourn. Commissioner Morales seconded. All approved and meeting adjourned at 9:35 p.m.

City Secretary

Mayor Jose G. Solis